

Name of Institute: Sazojini College of Pharmacy,
Kolhapur

Type of Committee meeting: Internal Quality Assurance
Committee

No. of meeting: 02

Date of meeting: 23/09/2019 (4.00pm)

Incharge of Committee meeting: Mr. Nilesh Desai

⊙ Agenda ⊙

Internal Quality Assurance Committee,
Introduction, objectives, Role and Responsibilities.

⊙ Minutes of the meeting ⊙

The meeting started with welcoming of
all members present for the meeting.

Mr. Sudhir Kulkarni, member, IQAC introduced
the management, IQAC and all members
present for the meeting.

Points were discussed at length on:

- Need of IQAC
- Introduction
- Objectives
- Role and Responsibilities.

Co-ordinator of IQAC Mr. Nilesh Desai
conveyed his thanks to all members for
attending the meeting and for their
valuable suggestions.

The meeting ended with vote of thanks by Ms. Preeti Patil.

INTERNAL QUALITY ASSURANCE COMMITTEE (IQAC)

Introduction

The Internal Quality Assurance Committee of the College is constituted in accordance with Section 95 of the Maharashtra Public Universities Act, 2016.

- There shall be an Internal Quality Assurance Committee in the university to plan, guide and monitor quality assurance and quality enhancement in all the academic activities of the university.
- The Internal Quality Assurance Committee in the institute shall be constituted and function as per the guidelines of the University Grants Commission and State Government issued, from time to time.
- The Annual Quality Assurance Report shall be approved by the Management Council of the University for the Follow up action for the necessary quality enhancement measures. The institute shall regularly submit the Annual Quality Assurance Report to the National Assessment and Accreditation Council or other accreditation bodies.
- There shall be an Internal Quality Assurance Committee in college that shall be constituted and function as per the guidelines of the University Grants Commission and State Government issued, from time to time.
- The institute shall monitor the functioning of Internal Quality Assurance Committee.

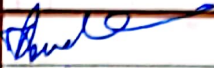
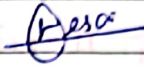
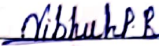

Objectives

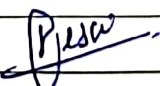
- 1) To ensure continuous improvement in the entire operations of the college.
- 2) To assure stakeholders connected with higher education - namely, students, parents, teachers, staff, employer, funding agencies and society in general - of the accountability of the college for its own quality and probity.

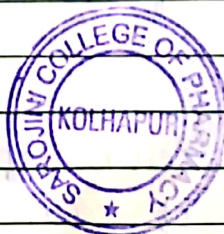
Role and Responsibilities

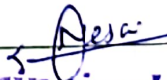
- 1) Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college.
- 2) Dissemination of information on the various quality parameters.
- 3) Organization of workshops, seminars on quality related themes.
- 4) Documentation of the various programmes / activities leading to quality improvement.
- 5) Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Names and Signatures of members present for the meeting.

Sr. No.	Name	Signature
1.	Mr. Kishor Tawde	
2.	Mr. Nilesh Desai	
3.	Mr. Sudhis Kulkarni	
4.	Ms. Preeti Patil	
5.	Mr. Deepak Desai	Ss Rta
6.	Mrs. Supriya S. Patil	


Co-ordinator
(Mr. Nilesh Desai)




Principal
Sarojini College of Pharmacy
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